

**Promiseland Mother's Day Out
Reference Request**

Applicants: Please take a moment to fill out the section below with your name, address and phone. Then give this letter to three people that will serve as references for you. We ask that one be employment related, one personal and one from a member of your church home where you serve. Home or small group Leaders, Lay Leaders, Pastors and Elders may serve as this reference for you. Please attach a stamped envelope to each letter for your reference to mail their response.

Dear Sir or Madam:

The candidate listed below has applied for a position with Promiseland Mother's Day Out, a ministry of Christ Fellowship, McKinney, Texas. All of our positions require that our employees work directly with children ages 2 to 5 years old. They will be responsible for conveying Christ in their leadership, handling of children and daily duties. We will conduct state and federal background checks on each candidate. We would appreciate any information that you can give us regarding the candidate that would help us in our hiring decision. References are confidential and are not kept in permanent employee files. Please mail your completed form in the stamped envelope provided to:

**Promiseland Mother's Day Out
Christ Fellowship
Attention: Molly Ducote
2801 Orchid Drive
McKinney, Texas 75070**

Thank you for your time, consideration and forthcoming response. We look forward to hearing from you.

Sincerely,
Molly Ducote
Director

Applicant's Name: _____

Address: _____ *Phone* _____

Reference Name _____ *Phone* _____

How long have you known the above candidate? _____

Where did you meet the above candidate? _____

How often to you see or visit with the candidate? _____

Do you see evidence of a daily walk with God in this candidate? Yes No
Comments:

*Have you any experience witnessing the above candidate working with children?
If so, please explain:*

On a scale from 1 to 5, with 5 being the highest please rate the candidate on the following scale:

Never	Rarely	Never	Sometimes	Usually	Always
1		2	3	4	5

Is the candidate approachable with new ideas, follow directions, teachable?

1 2 3 4 5

Is the candidate reliable, on time, dependable?

1 2 3 4 5

How often do you see Jesus in this person?

1 2 3 4 5

Does this person handle conflict well?

1 2 3 4 5

Is this person creative?

1 2 3 4 5

Is this person a leader?

1 2 3 4 5

Please share with us any final thoughts you may have about this person that you feel lead to share. Again, we appreciate your input.